



Blue Mountain Community College *Administrative Procedure*

Procedure Title: Competitive Entry Program Admissions
Procedure Number: 07-2015-0008
Board Policy Reference: I.B.

Accountable Administrator: VP Student Affairs
Position responsible for updating: Director Enrollment Services/Registrar
Original Date: May 2015
Date Approved by Cabinet: June 23, 2015
Authorizing Signature: *Original signature on file*
Dated: 6-23-15
Date Posted on Web: 6-29-15
Revised:
Reviewed:

Purpose/Principle/Definitions:

Blue Mountain Community College's allied health programs in nursing and dental each have a limited number of seats available to students. As a result, the college has developed competitive entry processes to support admission of high quality students to these programs.

Competitive Entry Program Admission Guidelines

- Admission requirements will be determined by the department
- Application materials, to include dates and deadlines, will be created by Enrollment Services in consultation with the department
- Content and form updates to the program web page will be done in collaboration with the department, Enrollment Services, and IT

Competitive Entry Program Admission Conditions

1. Must meet the minimum course pre-requisite and GPA requirements to apply for admission
2. Must be in good academic and financial standing with the college at the time of application and admission
3. Must complete application process within stated deadlines
4. Must pay applicable application and deposit fees within stated deadlines
5. Must meet other program entry requirements, such as criminal background check and immunization requirements, as required for the specific competitive entry program.

Competitive Entry Program Admission Procedures:

The student must complete and return the following within the specific program admission deadlines.

- The related competitive entry admission application
- If required, supporting documents
- Transfer students: official transcripts from regionally accredited colleges they wish to have coursework evaluated and considered. For nursing applicants: All regionally accredited colleges attended during the prior five (5) academic years.

Enrollment Services will:

- Create program specific applicant files
- Send an email to all applicants to confirm receipt of application and status of application (complete or incomplete).
- Send admission status letters as dictated by the specific program entry requirements
- In consultation with the department, send final admission letters to applicants earning a spot in the program
- Work with full admit students to register them in their first term courses
- Update the students degree intent in the system to reflect admission to the program
- If required, collect and maintain confirmation of measles immunizations as required by Oregon Administrative Rules 333-050-0010 through 333-050-0140

Forms: BMCC Competitive Entry Program Application for Admission